

## Part 1, 2 and 3: To be filled out by Project Lead

### Part 1: Details of the Project

Name of Project Lead:	
Project Name:	CSUK Learning Platforms (ReviseCS, Academy & Coder)

#### Identify the need for a DPIA

1A	Explain what the project aims to achieve and what type of processing it involves.	Students will create accounts on the platforms so that they have access to learning materials for their Computer Science education
1B	Who will be using the product or service (Staff/Student/Parent etc.)?	Myself (staff - teacher) and students in my class.
1C	If an electronic sign-in is required who will be using the service (Staff/Student/Parent etc.)?	Myself (staff - teacher) and students in my class.

#### Describe your processing

1D	How will you collect, use, store and delete data? You might find it useful to refer to a flow diagram or other way of describing data flows.	<p>Students will provide only their firstname, surname and school email address. As per the website's GDPR policy, this data is required to create their accounts.</p> <p>The data will be stored within a London data centre as part of the website's database.</p> <p>At any given time, a student can request that their account is deleted, at which point, the data held about them will also be deleted. Accounts will be deleted if unused for over a year.</p>
1E	What type of data does this project involve?	Limited Personal Data - Not Special Category Data
1F	Please state if it includes criminal offence data or special category data?	<p>It does not.</p> <p>First name, Surname and School Email address Only</p>

1G	How much data will you be collecting and using? How many individuals are affected?	First name, Surname and School Email addresses of the students within the class.
1H	How long do you intend to keep the data? Why have you selected this period of time?	Data will be deleted if the student does not use their account in over a year.
1I	Who is responsible for deleting or destroying the data? How will the data destruction be tracked?	CSUK will delete user's data after a year via the deletion of the dormant student accounts.

### **Describe the data subjects**

1J	Who are the data subjects?	Students within my class.
1K	Can the data subjects opt-out of the processing activity?	<p>As students themselves will complete the online form to sign up for their account, they will have the ability to not sign up if they wish.</p> <p>CSUK will delete any account and therefore data if requested by the student, staff member or school.</p>

### **Describe your consultation process**

1L	Who are the stakeholders in this project?	Students, myself and CSUK
1M	Describe when and how you will seek individuals' views – or justify why it's not appropriate to do so	Students will be expected to create an account to help them with their studies. If they have good reason to not have an account created, then their views will be listened to.

### **Describe compliance and proportionality measures**

1N	<p>How will you prevent function creep?</p> <p><i>(The data you collect being used for purposes other than stated in this DPIA.)</i></p>	<p>CSUK has a clear GDPR policy which states exactly the data collected, why it is collected and what it will be used for.</p> <p>Ultimately, they will collect students' first names, surnames and email address so that their accounts can be created on the website. They will not use the data for any other purposes.</p>
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10	<p>What information will you give individuals? How will you help to support their rights?</p> <p><i>(How can individuals' access their data at a later stage? Can they object to the processing at a later stage or ask for their data to be deleted).</i></p> <p><i>For more information, please visit the <a href="#">ICO website</a></i></p>	
1P	If approved, this DPIA will kept under review by (Name and title)	

## Part 2: Identify and assess risks (Non-Technical)

<b>Describe source of risk and nature of potential impact on individuals.</b> Include associated compliance and corporate risks as necessary.	<b>Likelihood of harm</b>	<b>Severity of harm</b>	<b>Overall risk</b>
<p>Control of students' firstname, surname and email address could be lost by CSUK in the event of an unlikely hacking event.</p> <p>This is unlikely as the website hosting company has high levels of security, with constant monitoring and regular updates.</p>	Low	Low	Low

## Part 3: Identify measures to reduce risk

<b>Identify additional measures you could take to reduce or eliminate risks identified as medium or high risk in Part 2</b>				
<b>Risk</b>	<b>Options to reduce or eliminate risk</b>	<b>Effect on risk</b> (Eliminated reduced accepted)	<b>Residual risk</b> (Low medium high)	<b>Measure approved</b>

Hacking of individual accounts	Students will be encouraged to use strong passwords and change them regularly.	Will reduce risk significantly.	Low	
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